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- 1) A SPECIAL GENERAL MEETING of the Surf Pines Home Owner's Association will be held on SATURDAY, FEBRUARY 9, 1985 to review the proposed Surf Pines water system development program and the proposed special assessment. Enclosed is a summary of the alternate potential development programs.
  - 2) During the 1983-84 winter a number of residences in Surf Pines experienced frozen pipes with resultant high demands on the water system. In order to reduce the possibility of a re-occurrence the following suggestions are presented:
    - locate your shut-off valve.
    - turn off the water to unoccupied dwellings.
    - insulate exposed pipes and valves.
    - drain outside faucets.
    - leave heat on low setting.
    - cover foundation vent holes to keep crawl space warm.
  - 3) A REMINDER - the Surf Pines Home Owner's Association assessment is due and payable at the time it is billed. The bill is for services received during the preceding quarter. Most of the Home Owners are paying shortly after the invoice is received. However, a number are currently overdue. Your Board has directed the Treasurer to advise each overdue member the account will be entered in Small Claims Court prior to December 31, 1984 if it is not paid in full prior to this date.
  - 4) The 1984-85 budget does not provide adequate funds for major road improvement during this fiscal year. Normal maintenance including patching of potholes will be executed.
  - 5) Tom Snashall with assistance from other Surf Pines members has done a great job of improving and maintaining the Surf Pines Water System during recent months. We all owe Tom a vote of gratitude. WELL DONE TOM!
  - 6) Your attendance is requested at the meeting scheduled for February 9, 1985. A special notice will be mailed during January, 1985 specifying the location and time of the meeting.

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